

# Certification Protocol Details

## Statement of Principles

The Statement of Principles includes a Mission Statement, Code of Ethics, and Competencies (also known as "Standards of Practices"). These principles demonstrate to the Authority Having Jurisdiction that "*Phil Ackland Certified*" exhaust cleaners recognize an obligation to the public to perform services in a safe and responsible manner.

## Mission Statement

The Certification Protocol recognizes the need to safeguard life, property and the environment. The intent of the protocol is to enhance the knowledge, skills and values of participants and help them meet personal and occupational goals.

A professional Cleaning Company and Crew Leader values safety, and maintains integrity by performing work in accordance with acceptable standards and practices.

## Code of Ethics

Ethics are defined as a system of morals or right principles. All professionals recognize the need for a Code of Ethics.

*Phil Ackland Certified* Code of Ethics provides guidance to the Authority Having Jurisdiction and to exhaust cleaners to fulfill their duty to the public, the trade and fellow workers.

An ethical, responsible exhaust cleaning worker will:

1. Hold paramount the safety, health and welfare of the public, the protection of the environment and the promotion of health and safety within the workplace;
2. Undertake and accept responsibility for contractual assignments only when qualified by training or experience;
3. Provide an opinion on a technical subject only when it is founded upon adequate knowledge and honest conviction;
4. Act with integrity towards customers, the AHJ\* or employers; maintain confidentiality and avoid a conflict of interest but, where such conflict arises, fully disclose the circumstances without delay;
5. Uphold the principle of appropriate and adequate compensation for the performance of their work;
6. Keep informed to maintain proficiency and competence; work to advance the body of knowledge within their discipline to include further opportunities for the professional development of their associates;
7. Conduct themselves with fairness, courtesy and good faith towards customers, colleagues and others; give credit where it is due and accept, as well as give, honest and fair professional comment;
8. Present clearly to employers and customers and the AHJ the possible consequences if professional decisions or judgments are overruled or disregarded;

9. Report to the appropriate agencies any hazardous, illegal or unethical decisions or practices by fellow technicians;
10. Promote public knowledge and appreciation of the technology and protect the industry from misrepresentation and misunderstanding.

\*AHJ - Authority Having Jurisdiction; e.g.: Fire Department, Health Inspector, Insurance Company, etc.

## **Competency Standards**

### **Achieving Competency or Standards of Practice**

The development of competency standards is the beginning step towards the attainment of quality maintenance. It is the recognition of standard competencies that enables the AHJ to judge reasonable expectations from technicians in this field; and accordingly to insist that these expectations be achieved.

In addition to the knowledge of competencies, each qualified person must understand the rationale behind each competency and the criteria by which each competency is measured.

### **Competency Standards for Phil Ackland Certification**

Kitchen Exhaust Cleaners shall:

1. Identify that Fire Protection is central to the provision of their service.
2. Systematically inspect (for cleanliness), analyze and make recommendations regarding kitchen exhaust systems to customers, the Fire Rescue Community and others.
3. Thoroughly clean all applicable components of kitchen exhaust systems.
4. Perform additional maintenance and necessary accessory installations, as applicable.
5. Describe the safety factors of the work environment, equipment and methods of this field.
6. Demonstrate that they practice within the established law and jurisdictional requirements.
7. Demonstrate that they practice within the boundaries established by a Code of Ethics.
8. Function effectively with other technicians, trades and co-workers.
9. Demonstrate responsibility and continued growth.